

Application for a free Mediation through the Association of Northern Mediators (ANM)

This form should be used where all parties have agreed to use the free mediation service (if accepted by ANM) and it can be signed by one or by both parties / representatives and sent to ANM.

Party Details

Case ref : (ANM use)

Details of Party	
Details of Representative	
Contact Person	
Contact Phone Number	
Email Address	
Availability dates for Mediation	

Other Details

Other Party to Dispute		
Details of Representative		
Suggested venue		
Cost of venue		
Brief outline of the nature of the dispute and value of the dispute		
Details of why the case should be accepted as a free/pro bono matter		

Please continue on a separate sheet if required.

Date:

Signed

.....

Name

.....

What you can expect from the Association of Mediators’ Free Mediation Scheme

On receipt of applications, the Association of Northern Mediators (ANM) will appoint a suitable mediator or mediators (it is likely that most cases will be co-mediated)and provide these details to both parties with confirmation of the date the mediation should take place.

The mediator(s) will then liaise with the parties with regards to sending through information about the dispute and Position Statements.

Mediators operate as individuals who each have their own professional indemnity insurance and comply with the European Code of Conduct for Mediators. ANM is only a referring body and accepts no liability for the mediators.

ANM cannot provide free premises but may be able to assist parties in arranging this on occasion. It is usually expected the parties will decide on a venue themselves and there may be a cost to both parties in relation to the premises.

Both parties will be sent a Mediation Agreement, which sets out details of the scope of the mediation and confidentiality requirements. This must be signed and returned to ANM before the mediation takes place.

ANM will aim to respond to applicants within 7 days as to whether the case is accepted and with details of the appointed mediators as appropriate.

ANM agree to provide a mediation of up to 4 hours at a time to suit everyone involved.

For further information see www.northernmediators.co.uk or contact us on 0113 3970827 or info@northernmediators.co.uk

For office use

Case reference :

Date received	Mediator appointed	Parties informed	Mediation date